**INVITATION FOR**

**EXPRESSION OF INTEREST** (**EOI**)

**FOR**

**LICENSING AGREEMENT FOR**

**EMPANELMENT OF MANUFACTURERS**

**FOR FABRICATION & SUPPLY OF**

**CIFT-MPEDA TED (TURTLE EXCLUDER DEVICE)**

**BY**

**ICAR - CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY**

**MATSYAPURI P.O., WILLINGDON ISLAND, COCHIN-682029, KERALA**

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| **ICAR - CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY**  **MATSYAPURI P.O., WILLINGDON ISLAND, COCHIN-682029, KERALA, INDIA** | | | |
| **F.No.11-1/2024-CDN Date: 22.11.2024** | | | |
| **EXPRESSION OF INTEREST FOR EMPANELMENT OF MANUFACTURERS TO FABRICATE & SUPPLY CIFT-MPEDA TED (Turtle Excluder Device)**  ICAR - Central Institute of Fisheries Technology, Matsyapuri P.O., Willingdon Island, Cochin-682029, hereby invites sealed Expression of Interest (EoI) from interested companies to apply for a license to manufacture and supply CIFT-MPEDA TED (Turtle Excluder Devise). The validity of the non-exclusive (empanelment) license shall be for two years. | | | |
| 1. A complete set of Expression of Interest documents, including **TECHNICAL and FINANCIAL BID formats**, in English, may be downloaded using the link given below or collected from the Assistant Administrative Officer (Cdn), ICAR-CIFT, Cochin on submission of a written request. 2. All bidders should pay an EoI processing feeof **Rs.4237/- + 18% GST i.e. Rs.5000/- (Rupees five thousand only)** by crossed Demand Draft (Non-refundable). The Demand Drafts may be drawn from a scheduled commercial Bank in India, in favor of 'The Director, ICAR-CIFT, Cochin'. 3. To provide detailed technical specifications of the technology and to solicit prospective Bidders’ feedback, on specifications/terms, a Pre-EoI Meeting will be scheduled. The bidders will also have an opportunity to physically inspect the model of CIFT-MPEDA TED. 4. Only the bidders who have paid the fee will be allowed to attend the pre-bid meeting and further submit the EoI. The demand draft needs to be submitted to the AAO, CDN, either in person or by post, in a sealed envelope indicating "PROCESSING FEE” for Expression of Interest of CIFT-MPEDA TED", along with the EoI reference number. Additionally, the envelope should include the name and contact details of the firm. 5. The design drawings, specifications, and other technical details will be provided during the pre-EOI meeting, or by mail on request, subject to the verification of the credentials of the firm. | | | |
| **Date of start of submission of EoI Documents** | **:** | 22.11.2024 |  |
| **Pre-EoI meeting at ICAR-CIFT, Cochin** | **:** | 28.11.2024 @ 2.30 pm |
| **Last Date for submission of sealed EoIs** | : | 10.12.2024 @ 2.30 PM |
| **Date of opening of EoIs** | **:** | 10.12.2024 @ 3.00 PM |

**SECTION-I**

**SECTION-II**

**Overview of the Expression of Interest (EoI)**

**1. INTRODUCTION**

This Expression of Interest (EoI) seeks a response from companies/firms that meet the requirements of this EoI and are willing to be associated with ICAR-CIFT through a Licensing Agreement to manufacture and supply CIFT-MPEDA TED.

**Definitions of Terms.**

**Applicant:** The term "Applicant" refers to any individual or organization submitting an EoI in response to the invitation issued by ICAR-Central Institute of Fisheries Technology (ICAR-CIFT) for licensing agreements for the manufacture and supply of CIFT-MPEDA TED.

**Licensee:** The term "Licensee" refers to the individual or organization that is granted a license by ICAR-CIFT to manufacture and supply CIFT-MPEDA TED as per the terms and conditions outlined in the Licensing Agreement.

**Licensor:** The term "Licensor" refers to ICAR-CIFT, which grants the license to the selected licensee for manufacturing and supplying CIFT-MPEDA TED.

**Contracting Party:** The term "Contracting Party" refers to the individual or organization entering into a contractual agreement with ICAR-CIFT for the licensing of CIFT-MPEDA TED manufacturing and supply.

**Institute:** The term "Institute" refers to ICAR-CIFT, the organization issuing the EoI and responsible for evaluating and selecting prospective licensees.

**2. ABOUT ICAR-CIFT**

ICAR-Central Institute of Fisheries Technology (ICAR-CIFT) set up in 1957, is a national center under the Indian Council of Agricultural Research in the country, where research in all disciplines relating to fishing and fish processing is undertaken. The Institute has its headquarters in Cochin, Kerala, and Research centers at Veraval (Gujarat), Visakhapatnam (Andhra Pradesh), and Mumbai (Maharashtra).

***The institute functions with the following mandate:***

* Basic and strategic research in fishing and processing
* Design and develop energy-efficient fishing systems for responsible fishing and sustainable management.
* Development of implements and machinery for fishing and fish processing
* Human Resource Development through training, education, and extension

**3. TECHNOLOGY DESCRIPTION**

**CIFT-MPEDA TED**

Shrimp trawling in coastal waters is one of the major fishing activities in the coastal states of India in which incidental capture of turtles leading to mortality was reported. The only way to rescue turtles in live condition from shrimp trawls is the adoption of a proper turtle excluder device (TED). Trials with CIFT-MPEDA TED revealed no catch loss of shrimps and for other components, the loss was 1.5 to 3%. In association with MPEDA, CIFT-MPEDA TED had been demonstrated in the east and west coasts of India on board CIFT research vessels and commercial trawlers.

The new CIFT-MPEDA TED is designed as per international standards- optimize bar spacing in the grid, to eliminate the incidence of turtles, jellyfish, and large debris in trawls and minimize fish catch loss. Grids are made of AA 6082 T6 marine grade aluminum alloy pipes with 1” diameter and 3.2 mm wall thickness through TIG welding. Grid fixed at 50 to 55-degree angle in the trawl belly to facilitate the turtle exclusion, increase catch efficiency, and reduce grid clogging.

Detailed technology specifications will be shared during the Pre-Bid Meeting.

**4. SCOPE OF CO-OPERATION**

ICAR-CIFT invites EoI from Companies seeking a non-exclusive license to manufacture and supply CIFT-MPEDA TED. The validity of the license shall be for **two years.**

Interested reputed companies with proven experience are invited to submit their offer in response to this EoI, as per the Annexures (A to D). Upon receipt of responses against this EoI, ICAR-CIFT shall review the responses to ascertain the suitability of the offer and shortlist Prospective Licensees for further discussions. Detailed discussions on commercial, and other terms and conditions to finalize the Licensing Agreement shall be held with shortlisted Prospective Licensees. The detailed terms and conditions for such a License Agreement shall be mutually agreed upon.

**5. BIDDING PROCESS**

The bidding document shall comprise of two bids *viz.*, **Technical Bid** and **Financial Bid**. The interested company has to submit the bids in a single sealed envelope.

Mention on the top of the envelope, the following details

* CONFIDENTIAL - Bid for a non-exclusive license to manufacture and supply CIFT-MPEDA TED; and
* DO NOT OPEN, BEFORE [insert the time and date of the opening indicated in the Data sheet]**.**

This envelope shall also bear the submission address and EoI reference number. The sealed envelope containing all the documents needs to be submitted by the Applicant through post, courier, or delivered by hand on or before the date and time provided here in this bid document at ICAR-CIFT, Cochin, Kerala. Both the technical bid and financial bid need to be signed at the bottom of all the pages by the authorized signatory of the Applicant with the seal of the company stamped on each page. ICAR-CIFT shall not be responsible for incomplete bidding documents submitted by any company. Failure to furnish all information or documentation by the Applicants as required in the bid document may result in the rejection of the bid.

**6. WHO SHOULD APPLY**

Interested parties with good technical capability, financial background, and experience in the field of net making, net fabrication, and aluminum TIG workshops can apply.

**7. LICENSE FEE AND ROYALTY**

|  |  |  |
| --- | --- | --- |
| **Sl. #** | **Particulars** | **License Fee** |
| 7.1 | Licensing Agreement to  Manufacture and Supply  CIFT-MPEDA TED | The Institute shall grant the License to the company that will offer the lowest amount for each piece of equipment, exclusive of the applicable taxes. This shall be subjected to the fulfillment of other terms & conditions as mentioned in the EoI. |
| 7.2 | Royalty payment | Royalty amount @ 5% is fixed to be paid by the Contracting Party to this Institute, for the cost of each equipment manufactured using ICAR-CIFT design for the Clients. The company must make royalty payments to the Institute, within thirty (30) days of receiving the full payment from the Client. The company must pay an interest of 2% to ICAR-CIFT from the Payment Due Date to the actual date of payment upon any amounts that are overdue on the Payment Due Date. |
| 7.3 | License period | The license period of two years shall commence from the date of signing the Agreement between the Contracting party and ICAR-CIFT. After two years, the license agreement has to be renewed by submitting new EOI. |

**8. CLARIFICATION OF EoI DOCUMENTS:**

***Pre-EoI meeting***

8.1 The bidder or his official representative is invited to attend a pre-EoI meeting.

8.2 The purpose of the meeting will be to clarify issues and to answer questions on any matter that may be raised at that stage.

8.3 The bidder is requested to submit any questions in writing or by mail to reach ICAR-CIFT not later than one week before the meeting.

8.4 Minutes of the meeting, including the text of the questions raised (without identifying the source of enquiry), and the responses given will be transmitted without delay to all purchasers of the bidding documents. Any modification of the bidding documents, which may become necessary as a result of the pre-EoI meeting shall be made by ICAR-CIFT exclusively through the issue of an Addendum and not through the minutes of the pre-EoI meeting.

8.5 Attendance at the pre-EoI meeting is mandatory for the bidder.

**9. AMENDMENT**

9.1 Before the deadline for submission of bids, ICAR-CIFT may modify the bidding documents by issuing an addendum.

9.2 Any amendment to this EoI shall be notified on the website www.cift.res.in only. Parties are requested to visit the website frequently. In case you need any further information, please feel free to contact the CDN Division, ICAR-CIFT, by E-mail: ciftcdn@gmail.com; Tel: 0484-2412406/0484-2412344.

9.3 To give prospective bidders reasonable time in which to take an addendum into account in preparing their bids, ICAR-CIFT shall extend as necessary the deadline for submission of bids

**10. PREPARATION OF EXPRESSION OF INTEREST (EOI) :**

10.1 The EoI as well as all related correspondence exchanged by the Company and ICAR-CIFT, shall be written in English language.

10.2 The technical and financial bid must be submitted on the letterhead of the organization, duly filled in, and without any alterations to this format. No other format shall be accepted. All blank spaces shall be filled in with the information as requested.

10.3 The authorized signatory of the Applicant will sign the undertaking at the end of the bidding sheet in the Technical and Financial Bid and will put the stamp/seal of the company at the bottom of the sheet.

10.4 In preparing their EoI, the Applicants are expected to examine in detail all the documents comprising the EoI. Material deficiencies in providing the information requested may result in the rejection of an EoI. Submission of the wrong type of EoI will result in the EoI, being deemed as non-responsive.

10.5 Depending on the nature of the Work, the Companies are required to submit an EoI in forms provided in Section III. No alteration or changes will be permitted after submission of the bid document to ICAR-CIFT, by the Applicant.

10.6 The company shall bear all costs associated with the preparation and submission of his Bid, and ICAR-CIFT will in no case be responsible and liable for those costs.

**11. EOI PROCESSING FEES:**

All Companies are required to pay a non-refundable EoI processing fee **Rs.5,000/- [Rupees Five thousand only]** in the form of a Demand Draft drawn in favor of the Director, ICAR-CIFT, Cochin, and payable at Cochin, Kerala. In case of non-submission of said processing fee, the EoI will be rejected.

**12. SUBMISSION, RECEIPT, AND OPENING OF EXPRESSION OF INTEREST (EoI):**

12.1 The EoI shall contain no interlineations or overwriting, except as necessary to correct errors made by the Company themselves. The person who signed the EoI must initial such corrections.

12.2 An authorized representative of the Company shall initial all pages of the EoI. The authorization shall be in the form of a written power of attorney accompanying the EoI or in any other form demonstrating that the representative has been duly authorized to sign.

12.3 The envelopes containing the EoI, and the bid processing fees shall be placed into an outer envelope and sealed. The Institute shall not be responsible for misplacement, loss, or premature opening if the envelope is not sealed and/or marked as stipulated. This circumstance may be the case for EoI’s rejection.

12.4 The EoI must be sent to the address indicated in the Datasheet and received by the Institute not later than the time and the date indicated in the Datasheet, or any extension to this date as per the ICAR-CIFT notification. Any EoI received after the deadline for submission shall be returned unopened.

**13. EXPRESSION OF INTEREST** (**EOI**) **EVALUATION:**

13.1 ICAR-CIFT shall evaluate the EoI based on the qualification criteria specified in Section III. ICAR-CIFT reserves the right to invite the bidders for presentation before finalizing the technical bids.

13.2 In the first stage of evaluation, an EoI shall be rejected if it is found deficient as per the requirement indicated in Section III for responsiveness of the EoI. Only responsive EoIs shall be further taken up for evaluation. The qualification criteria of the Company and the evaluation criteria for the EoI shall be as defined in Section III.

13.3 The License will be given to the firms those meet technical requirements of the equipment, subject to the fulfillment of other terms and conditions as mentioned. The Committee reserves the right to revoke the license during these two years and grant the license to another party. If the first licensee wishes to renew the license after two years, they have to take part in the competitive bidding process again.

13.4 After the opening of the EoI and if found satisfactory, the committee members may visit the Bidder’s industry to verify the core competency of the selected Licensee. Based on the Technical/Financial Bid and the Survey Report by the Evaluation Committee Members, the license will be granted.

13.5 ICAR-CIFT reserves the right to reject any offer without assigning reasons. The decision of the Director, ICAR-CIFT, will be final and binding in this regard. No further correspondence from the bidders in this regard will be entertained.

13.6 The industry/company selected for the technology licensing shall be required to enter into a Memorandum of Agreement (MoA) with ICAR-CIFT.

**14. ACCOUNTING & AUDIT RIGHTS**

14.1 Records: The LICENSEE shall keep books and records sufficient to enable the LICENSOR to determine LICENSEE's calculation of any Royalty due according to the terms of the Agreement.

14.2 Audit: One time during any twelve months for the Term of the Agreement, ICAR-CIFT may designate the Institute's Finance and Accounts Officer or a certified public accountant to audit LICENSEE's books and records relating directly to Royalties due, with no less than thirty (30) days prior notice. In the case of credit due, the LICENSEE may take such credit against the next payment or payments due to ICAR-CIFT until the credit is exhausted. In the case of a sum due to ICAR-CIFT, the LICENSEE shall pay such amount to the Institute, within thirty (30) days. ICAR-CIFT shall incur the audit at its own expense, provided however, if as a result of such an audit a deficiency in the amount of payments is determined and the deficiency exceeds ten percent (10%) of the payment made for the period audited, then in addition to paying to ICAR-CIFT the deficiency so determined, LICENSEE shall pay the fees and expenses of the auditor conducting such review. The results of any such audit shall be kept confidential except as may be required to enforce the provisions of this Agreement.

14.3 Accounting: LICENSEE should agree to make written reports to ICAR-CIFT half yearly within thirty (30) days after the last day of each March and September during the Term of this Agreement and on such dates, stating in each such report the quantity, description, and Royalties for the Units sold or otherwise disposed of during the preceding six (6) calendar months and upon which the Royalty has been paid or is payable.

**15. CONFIDENTIALITY:**

Information relating to the evaluation of the EoI and recommendations concerning qualifications shall not be disclosed to the Company who submitted the EoI, or to other persons not officially concerned with the process, until the short listing of the Company. The undue use by any Company of confidential information related to the process may result in the rejection of its EoI and may be subject to the provisions of the Institute’s anti-fraud and corruption policy.

**16. RIGHTS OF ICAR-CIFT:**

16.1 ICAR-CIFT reserves the right to accept/reject the offers received without assigning any reasons whatsoever or may call for any additional information/clarification if required. The Institute reserves the right to limit or delete any or part of the scope of work and extend the last date for submission of the EoI.

16.2 Notwithstanding anything contained in this EoI, ICAR-CIFT reserves the right to accept or reject any Application and to annul the EoI Process and reject all Applications, at any time without any liability or any obligation for such acceptance, rejection, or annulment and without assigning any reasons thereof. If ICAR-CIFT rejects or annuls all the Applications, it may, at its discretion, invite all eligible Prospective licensors to submit fresh Applications.

16.3 ICAR-CIFT reserves the right to disqualify any Applicant during or after completion of EoI process, if it is found there was a material misrepresentation by any such Applicant or the Applicant fails to provide, within the specified time, supplemental information sought by ICAR-CIFT.

16.4 ICAR-CIFT reserves the right to verify all statements, information, and documents submitted by the Applicant in response to the EoI.

16.5 Any such verification or lack of such verification by ICAR-CIFT shall neither relieve the Applicant of his obligations or liabilities hereunder this EoI nor will it affect any rights of ICAR-CIFT.

16.6 The EoI process shall be governed by and construed by the laws of India and shall have exclusive jurisdiction over all disputes arising under, under and/or in connection with the EoI process.

**SECTION-III**

**ANNEXURE- A**

(To be submitted by the company on their Letter Head)

(Also mention on the top of the letter “**Confidential - TECHNICAL BID”**)

Ref: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To

The Director

ICAR- Central Institute of Fisheries Technology

Matsyapuri P.O., Willingdon Island

Cochin - 682029, Kerala

**Sub: ICAR-CIFT EoI No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dt.\_\_\_\_\_\_\_\_\_\_\_**

Sir,

This is with reference to the above-mentioned EoI number for the Expression of Interest for the license agreement to manufacture and supply CIFT-MPEDA TED.

I/We \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

hereby submit our Technical and Financial Quote as per the prescribed Annexure and requisite EoI Document fees. I/We hereby declare that all the information and statements made in this EoI are true and accept that any misinterpretation contained in it may lead to our disqualification. All the documents are subject to verification by local administration or as deemed fit by the Authority, Our EoI is binding upon us. We understand that you are not bound to accept any EoI you receive.

Yours faithfully

Signature

Name

Designation

Office seal

***Encls:***

**ANNEXURE- B**

**TECHNICAL BID - ORGANIZATIONAL PROFILE**

(To be submitted by the company on their Letter Head)

|  |  |  |
| --- | --- | --- |
|  | Name of the Technology applied for |  |
|  | Name, address, and contact number of the firm/organization/company |  |
|  | Name of the Contact/Responsible person |  |
|  | Telephone/Mobile No. of the contact person |  |
|  | E-mail ID  Website |  |
| 1. \* | Details of registration as an industry/ legal entity (copy of certificate to be attached) |  |
| 1. \* | Details of the manufacturing experience, qualifications, and experience of party and partners, if any, with details of the technical expertise available to show that the party can handle technical aspects of production, quality control, and marketing (use separate sheets) *(Kindly provide relevant experience for the last 5 years with supporting documents)* |  |
| 1. \* | Financial background duly certified by the Chartered Accountant on his letterhead –  a) Capital Investment of the firm during the last 5 years  b) Annual Turnover of the firm for the last 5 years  c) Audited Balance Sheet and Profit and Loss A/c. of the firm for the last 5 years |  |
| 1. \* | List of major customers for the last 5 years with documentary evidence. |  |
|  | Whether necessary approvals from various departments are available with the firm/industry/organization for the same. |  |
|  | ISO 9001 certification, if any (Provide a copy, if applicable). |  |
| 1. \* | Arbitration/Court Cases against the firm/industry/organization or dispute with ICAR/any consortium partner (Give the details, if applicable). If there are no such cases, mention them as NIL. |  |
| 1. \* | GST Registration Certificate (copy to be attached). In case of GST exemption, provide a copy of the Exemption Certificate |  |
| 1. \* | Non-refundable Application Processing Fee of Rs. 5,000/-  Demand Draft No. drawn in favour of the Director, ICAR-CIFT payable at Cochin |  |
|  | Any other information which the Bidder is willing to provide |  |

*(Separate sheets may be enclosed if the space provided is insufficient)*

**DECLARATION**

I/We, do hereby declare that the information given above and in the enclosed documents is true to the best of my/our knowledge and nothing has been concealed therein. I/We am/are well aware of the fact that if the information given by me/us is proved false/not true at any point of time, I/We will have to face punishment as per the provisions of law for the time being in force as well as the benefit availed of by me or the benefit accrued to me shall be summarily cancelled.

I/We, also affirm that I/We, am/are not banned or blacklisted from participating in tenders by any of the Govt. Departments.

I/We, do hereby undertake to furnish any further information required in this connection as and when desired by the Institute. I/We agree to abide by this bid for a period of 90 days from the date of opening of financial Bid under the instruction to Bidders and shall remain binding upon us and may be accepted at any time before the expiry of that period.

I/We, do hereby declare that I/We will not engage in any fraudulent/ unethical practices during the bidding process.

Date: Signature

Place: Name & Office seal

Encls.

N.B. The points marked with asterisk (\*) sign must be duly filled up with supporting documents for qualifying the Technical bid.

**ANNEXURE- C**

**FINANCIAL BID**

(To be submitted by the company on their Letter Head)

|  |  |  |
| --- | --- | --- |
| **No:** | **Description** | **Amount quoted**  **(Rs.)** |
| **1** | **Rates offered by the bidder for the following equipment** |  |
| CIFT-MPEDA TED |  |
| **2** | **Royalty (non-refundable)** | @ 5% on the selling price of the equipment, excluding applicable taxes |
| **3** | **License Grant Period** | Two years |
| **4** | **Nature of License** | Non-Exclusive |

**ANNEXURE- D**

**UNDERTAKING**

(To be submitted by the company on their Letter Head)

Ref: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In pursuance of the non-exclusive license to manufacture and supply CIFT-MPEDA TED, developed by ICAR - Central Institute of Fisheries Technology, Cochin,

We\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ the company on being the successful bidder, undertake the following:

* We have paid the bid amount as per the offer letter issued by ICAR-CIFT and have attended the pre-bid meeting held at ICAR-CIFT on \_\_\_\_\_\_\_\_\_\_\_
* We will execute the license agreement with ICAR-CIFT as per the licensing terms & conditions stipulated in the MoA and the EoI documents.
* We will remit the royalty amount within thirty (30) days after the end of each calendar quarter

We understand that in case we are found not adhering to the terms and conditions as laid out in this bid document or license agreement, ICAR-CIFT will take appropriate actions and will debar us from benefits/participation in any of the ICAR-CIFT, Cochin programs/activities in future for 2 years.

We also acknowledge that in case of misrepresentation of the information, our proposals/contract shall be rejected/terminated by ICAR-CIFT, which shall be binding on us. We hereby also declare that our Company/Firm has not indulged in any such activity that can be termed as conflicting activities.

Date: Signature

Place: Name & Office seal

**SECTION-IV**

**INSTRUCTIONS TO THE COMPANY**

**Part-II: DATA SHEET**

|  |  |  |
| --- | --- | --- |
| **Clause No:** | **Particulars** |  |
| 1 | Name of the Institute | ICAR-Central Institute of Fisheries Technology |
| 2 | Name of the Assignment/job | License to manufacture and supply CIFT-MPEDA TED |
| 3 | Date of pre-EoI meeting | 24.05.2024 @ 2.30 pm |
| 4 | Date & time and address for submission of EoI: | Date: 10.06.2024  Time: 2.30 pm  Tender box kept at CDN Section |
| 5 | Representative of the Institute | Assistant Administrative Officer  Co-ordination (CDN), ICAR-CIFT, Cochin  Tel: 0484 2412300  Fax: 0484 2668212 ;Email: ciftcdn@gmail.com |
| 6 | Validity-period of the EoI to be submitted by the prospective Company | The EoI submitted by the Applicant must remain valid for a minimum of 90 days after the submission date. |
| 7 | Clarifications may be requested not later than 3 (three) days before the submission date. The address for requesting clarifications is: | Assistant Administrative Officer  Co-ordination (CDN), ICAR-CIFT, Cochin  Tel: 0484 2412300  Fax: 0484 2668212  Email: ciftcdn@gmail.com |
| 8 | The formats of the EoI to be submitted are: | Annexure A,B,C and D |
| 9 | Royalty Schedule | Royalties dues of sale of any Unit shall be 5% of the cost of the equipment. This amount shall be the actual invoiced selling price whether collected or not for all Units disposed of less:  1) discounts allowed and taken, except prompt payment discounts and/or uncollectible accounts;  2) inbound and outbound transportation costs, including overseas and domestic freight;  3) cartons, packaging, and crating costs;  4) sales and use taxes;  5) amounts refunded or credited upon purchase price of returned units; and  6) volume discounts and rebates. |

**Section-V**

**CHECK-LIST**

**Please note**: To help you prepare the best application possible, all items below need to be considered and ticked off. This will also assist us with assessment of your application.

**Have you**:

* Read the EoI Guidelines?
* Contacted the relevant Officer(s) to discuss your EoI Document?
* Read and addressed the ICAR-CIFT EoI document?
* Checked that your Company is aware and agrees to the final EOI submitted?
* Signed the EoI (or typewritten if emailed) and checked that you are authorized to sign/submit the form?